

Casal Aveda Catalog Addendum

The following catalog policies were amended in response to the COVID-19 pandemic. The policies were amended for the specified time from or until further notice.

Re-entry Policy:

Students who withdraw due to COVID-19 will have the \$150 re-instatement fee waived if they re-enroll in the Institute

Refund Policy, Withdrawal Policy, Termination Policy:

Students who withdraw due to COVID-19 will have the \$150 withdrawal fee waived upon a written statement that their withdrawal was related to COVID-19

Attendance/Tardy Policy:

Official attendance records will be maintained by educators while time clock usage is modified or suspended.

Attendance Late Voucher Policy:

Beginning May 27, 2020, the Attendance Late Voucher Policy will be suspended.

Standards of Professionalism:

Beginning May 27, 2020, no food will be permitted to be brought into the Institute. No beverages other than water will be permitted to be brought into the building.

Lockers/Workstations/Student Privacy:

Beginning May 27, 2020, lockers will no longer be available to store personal belongings.

Satisfactory Academic Progress Policy (SAP):

Students enrolled on March 18, 2020, will not be terminated for exceeding the Maximum Timeframe of 111%.

Leave Of Absence Policy:

From March 2020 to May 26, 2020, students who were granted an Approved Leave of Absence (LOA) related to COVID-19, would not have that LOA counted as their 1 LOA per program. The LOA could be granted during the introduction phase.

Graduation Requirements:

For students enrolled on March 18, 2020, the attendance percentage required for graduation will be 85%.

Class Schedules:

From April 17, 2020 to May 22, 2020, the following scheduled for Temporary Distance Education were offered:

Tuesday-Friday 9am-2pm

Advanced Cosmetology	90 weeks
Cosmetology	75 weeks
Hair Designer	60 weeks
Advanced Esthetics	38 weeks

Tuesday-Friday 2pm-5pm

Advanced Cosmetology	150 weeks
Cosmetology	125 weeks
Hair Designer	100 weeks
Advanced Esthetics	63 weeks
Advanced Manicuring	25 weeks

Start Dates:

All program start dates for April 28, 2020 and July 21, 2020 were cancelled. The Advanced Esthetics (evening part time) and Advanced Manicuring (part time) November 3, 2020 start dates were cancelled.

For Advanced Esthetics (evening part time) a start date of August 4, 2020 has been added.

For Advanced Manicuring (part time) a start date of September 22, 2020 has been added.